

EQUALITY IMPACT ASSESSMENT TEMPLATE - TRAFFORD COUNCIL

A. Summary Details		
1	Title of EIA:	Relocation of Broome House services to community venues
2	Person responsible for the assessment:	Ian Peet
3	Contact details:	912 5849, ian.peet@trafford.gov.uk
4	Section & Directorate:	C & WB, Adult Social Care, Commissioning and Service Development
5	Name and roles of other officers involved in the EIA, if applicable:	Mark Grimes, Programme Manager, Commissioning and Safeguarding

B. Policy or Function		
1	Is this EIA for a policy or function?	Policy <input type="radio"/> Function <input checked="" type="radio"/>
2	Is this EIA for a new or existing policy or function?	New <input type="radio"/> Existing <input checked="" type="radio"/> Change to an existing policy or function <input type="radio"/>
3	What is the main purpose of the policy/function?	Broome House offers a range of support services to residents of Trafford with Mental Health needs
4	Is the policy/function associated with any other policies of the Authority?	The function is associated with policies regarding adult social care and health services.
5	Do any written procedures exist to enable delivery of this policy/function?	The services delivered from Broome House are commissioned by Adult social care and health commissioners specifications and working

		protocols are in place.
6	Are there elements of common practice not clearly defined within the written procedures? If yes, please state.	No
7	Who are the main stakeholders of the policy? How are they expected to benefit?	The main stakeholders are people with mental health needs, service providers and other health and social care services.
8	How will the policy/function (or change/improvement), be implemented?	The proposal is to support the current service provider BlueSCI to relocate services from Broome House and to introduce a range of community based services adopting the hub and spoke principal developed in Partington.
9	What factors could contribute or detract from achieving these outcomes for service users?	If any high/medium negative impacts associated with the proposal cannot be mitigated.
10	Is the responsibility for the proposed policy or function shared with another department or authority or organisation? If so, please state?	Health Partners

C. Data Collection

1	What monitoring data do you have on the number of people (from different equality groups) who are using or are potentially impacted upon by your policy/ function?	Adult social care's IT system and reporting process provides extensive monitoring data
2	Please specify monitoring information you have available and attach relevant information*	NA
3	If monitoring has NOT been undertaken,	NA

	will it be done in the future or do you have access to relevant monitoring data?	
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**Your monitoring information should be compared to the current available census data to see whether a proportionate number of people are taking up your service*

D. Consultation & Involvement		
1	Are you using information from any previous consultations and/or local/national consultations, research or practical guidance that will assist you in completing this EIA?	
2	Please list any consultations planned, methods used and groups you plan to target. (If applicable)	<p>A robust consultation process has been undertaken incorporating easy read documentation and support from partner organisations</p> <p>Individual meetings have been held with the service providers and other stakeholders</p>
3	** What barriers, if any, exist to effective consultation with these groups and how will you overcome them?	Appropriate communication methods will be used.

***It is important to consider all available information that could help determine whether the policy/ function could have any potential adverse impact. Please attach examples of available research and consultation reports*

E: The Impact – Identify the potential impact of the policy/function on different equality target groups

The potential impact could be negative, positive or neutral. If you have assessed negative potential impact for any of the target groups you will also need to assess whether that negative potential impact is high, medium or low

	Positive	Negative (please specify if High, Medium or Low)	Neutral	Reason
Gender – both men and women, and transgender;	x			<p>The proposal to relocate services from one fixed building to a range of community venues will offer greater accessibility to services, this will be a positive impact on all gender groups allowing access to more localised services and support networks.</p> <p>The move out of an old building with high running costs will allow more funding to be focussed on service delivery rather than upkeep and running costs.</p>
Pregnant women & women on maternity leave			x	
Gender Reassignment			x	

Marriage & Civil Partnership			x	
Race- include race, nationality & ethnicity (NB: the experiences may be different for different groups)	x			The proposal to relocate services from one fixed building to a range of community venues will offer greater accessibility to services, this will provide the opportunity to develop more culturally sensitive services and remove barriers that may arise from a fixed location in one area of the Borough. This will be a positive development potentially impacting on all race groups allowing access to more localised services and support networks
Disability – physical, sensory & mental impairments	x			The proposal to relocate services from one fixed building to a range of community venues will offer greater accessibility to services, this will provide the opportunity to remove barriers that may arise from a fixed location in one area of the Borough. This will be a

				positive development potentially impacting on all disability groups allowing access to more localised services and support networks
Age Group - specify eg; older, younger etc)	x			
Sexual Orientation – Heterosexual, Lesbian, Gay Men, Bisexual people			x	
Religious/Faith groups (specify)			x	

As a result of completing the above what is the potential negative impact of your policy?

High

Medium

Low

F. Could you minimise or remove any negative potential impact? If yes, explain how.	
Race:	
Gender, including pregnancy & maternity, gender reassignment, marriage & civil partnership	
Disability:	BlueSCI, the provider based at Broome House, is working in partnership with commissioners to identify available locations. BlueSCI has an excellent track record in pursuing and acquiring match funding in order to grow and develop.
Age:	

Sexual Orientation:		
Religious/Faith groups:		
Also consider the following:		
1	If there is an adverse impact, can it be justified on the grounds of promoting equality of opportunity for a particular equality group or for another legitimate reason?	N/A
2	Could the policy have an adverse impact on relations between different groups?	N/A
3	If there is no evidence that the policy <i>promotes</i> equal opportunity, could it be adapted so that it does? If yes, how?	N/A

G. EIA Action Plan

Recommendation	Key activity	When	Officer Responsible	Links to other Plans eg; Sustainable Community Strategy, Corporate Plan, Business Plan,	Progress milestones	Progress

<p>If the proposal is accepted an Action plan should be developed by the service provider regarding the relocation of services, the action plan should ensure that the positive impacts associated with the move are realised.</p>	<p>Action Plan developed</p>	<p>March 13</p>	<p>Mark Grimes</p>		<p>Action Plan in place</p>	

Please ensure that all actions identified are included in the attached action plan and in your service plan.

Signed
Lead Officer
Date

Signed
Service Head
Date